
2017 Nursery/Landscape EXPO - August 10-12, 2017 | Dallas

MATERIAL HANDLING ACCEPTANCE AGREEMENT - REQUIRED

Due to confusion in years past of what is chargeable to exhibitors and what is included with your booth during the move-in process, we have put together the information below to help answer some of your questions.

Please read carefully the below listed chargeable services from our Official Drayage/Material Handling Contractor, Freeman. Your signature of understanding and acceptance is **REQUIRED** prior to moving in any booth/product materials at this year's Nursery/Landscape EXPO being held August 10-12 at the Kay Bailey Hutchison Convention Center in Dallas.

Freeman will charge material handling to the Exhibitor for the following items:

- All shipments sent to the **Freeman advance warehouse** address. *(Charges included in your Service Kit)*
- All show site shipments, which are **consigned** (delivered into control of receiver) to Freeman.
- All show site shipments, which are not consigned (delivered into control of receiver) to Freeman, and the **exhibitor representative is not on site to sign** the carrier bill of lading to accept receipt of goods/shipment. When this occurs, Freeman signs the carrier paperwork, receives the shipment, accepts liability for the shipment and charges exhibitor accordingly.
- **Storage** of empty crates, skids, cartons, etc. which were unloaded by the exhibitor, but stored by Freeman. (\$25 per load)
- **Forklift work** provided in exhibitor booth for placement of trees, product, etc. Exhibitor receives a ONE TIME placement at NO CHARGE. Any additional placements will be charged labor.
- **Use of Freeman owned** straps, chains, etc. used to unload trees, product, etc. (\$45 per strap/chain)
- When carrier delivers **loose, un-skidded plants** and Freeman extends additional labor to put plants on carts, pallets, etc. in order to deliver to the booth. Exhibitor will be charged a labor charge based on equipment and labor used. A minimum of one hour labor will be charged.
- Any product unloaded and delivered to your booth by Freeman that is part of your display and **not an actual product you sell in your normal course of business** will be charged by weight.
- Any **product NOT removed from exhibit space by 12 noon** on the last day of move out - the cost of labor/equipment to remove product will be charged to the Exhibitor.

I **understand** the above chargeable items and **accept** charges that may occur according to the guidelines listed above. (MUST Complete all Information Below)

Company _____ Booth #(s) _____

Authorized Signature _____

Printed Name _____

Mobile # _____ Email _____